

**LADY LIONS SOFTBALL
BOOSTER CLUB
Constitution and
By-Laws**

ARTICLE I- Organization Name

This organization shall be known as the Lady Lions Softball Booster Club.

ARTICLE II- Duration

The period of duration of the organization is perpetual.

ARTICLE III- Purpose

The Lady Lions Softball Booster Club shall operate exclusively as a not-for-profit organization for which its primary function and purpose is to sponsor, promote, and support the softball programs of Moore High School. Secondly, the Booster Club is to foster and encourage participation and spectator interest and support for the activities and events of the Moore High School Softball programs. This will include but not be limited to:

- (1) Increasing school spirit and sportsmanship among students, faculty, staff, administration, parents, and the community at large,
- (2) Fostering and promoting the general welfare of student athletes, and
- (3) Raising money and promoting the general welfare through various activities deemed proper to support the purposes of the club,
- (4) Active participation of parents and volunteers in the Lady Lions Softball Booster Club, activities and fundraisers, and working closely with the head coaches.

Consistent with the purpose of this Booster Club, the club shall always during its existence be a sanctioned, non-profit organization, and no part of the earnings shall benefit any member of the Booster Club. In the event the Booster Club ceases to exist or is dissolved, willingly or at the guidance of the Moore High School Administration due to any impropriety or failure to comply with bylaws, any funds or assets in the general account, above any indebtedness, shall be transferred to the Moore High School Softball activity fund.

ARTICLE IV – 501 (c) (3)

This organization is organized and operated exclusively for charitable and educational purposes within the meaning of 501(c) (3) of the Internal Revenue Code.

Upon dissolution of this organization, its assets shall be disposed of exclusively for the purposes of the corporation or distributed to such organizations organized and operated exclusively for charitable purposes which shall, at the time, qualify as exempt organization under section 501(c) (3), or shall be distributed to the federal government, or to a state or local government, for a public purpose.

No part of the net earnings of the corporation shall inure to the benefit of or be distributed to any director, employee or other individual, partnership, estate, trust or corporation having a personal or private interest in the corporation.

Compensation for services actually rendered and reimbursement for expenses actually incurred in attending to the affairs of this organization shall be limited to reasonable amounts.

No substantial amount of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation and this organization shall not intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

ARTICLE V – Powers

The powers of the organization may include, but not limited to, the acceptance of contributions from the public and private sectors, whether financial or in-kind contributions. The Lady Lions Softball Booster Club shall work to garner 501(c)(3) tax exempt status and maintain said status as a not for profit organization designed to benefit the Moore High School softball program and players.

ARTICLE VI- Membership

Section 1. Membership.

1. Membership of the Softball Booster Club shall be extended to the following:
 - (1) Each parent or guardian of current softball players of the Moore High School softball program,
 - (2) Former players and/or parents or guardians of former players,
 - (3) Other members of the community interested in the growth and improvement of the Moore High School Softball Program,
 - (4) The Moore Faculty Softball Coaches which shall be exempt from financial contributions, and shall have voting privileges and

(5) Executive & Advisory Board members

Section 2. Qualification. Eligible persons shall become members when the parents or guardians of a student athlete are part of the Lady Lions Softball Program (Fast or Slow Pitch). Coaches are automatically qualified as members. Past or Present players and parents/guardians of said players are eligible for membership.

Section 3. Dues. There will not be any dues associated with membership to the Lady Lions Softball Booster Club

Section 4. Responsibilities of a Member. Members of the booster have an obligation to be present at all booster club meetings so that one may have a voice. Also, it is a booster member's responsibility to participate in fundraising and concession stand activities to assist the greater good of the booster club. We should all be working together as a team to make each season great.

Section 5. Disqualification/Revocation of Membership. Any member of the boosters may be stripped of membership and barred from meetings upon illegal activities while acting in capacity of the boosters or actions ultimately have impacts on boosters.

ARTICLE VII- Officers

Section 1. Officers. Officers shall consist of a president, high school vice-president, junior high vice-president, secretary and treasurer. The head coaches shall be members of the Executive Board of the Lady Lions Softball Booster Club. The president shall be a member in good standing and members of the Booster Club who are in good standing shall elect all officers at an annual meeting. Beginning 2013, the president and secretary shall be elected in odd years and the vice-president/s and treasurer shall be elected in even years. A past president who is still a member of the Lady Lions Softball Booster club shall remain on the Executive Board for a period of one year. There may be additional officers, committee chairpersons, and other officials that the board may appoint from time to time.

Section 2. Elections. The Executive Board will request nominations from the booster club for each of the officer positions. In the event of more than one candidate receiving nomination for any position, a secret paper ballot will be conducted. Election of new officers shall take place in February of each year. February to June will provide the officers-elect a period of observation to learn the role of office.

Section 3. Terms. Officers shall serve for a two-year period and not more than 6 years consecutively. The term of the office shall run from July 1st through June 30th.

Section 4. Eligibility. Only members in good standing shall hold office or vote in elections.

Section 5. Voting. Each member in good standing is entitled to one vote and must be represented in person.

Section 6. Installation. Installation of new officers shall take place at the first meeting after the term begins.

Section 7. Proxy. No voting by proxy will be allowed.

Section 8. Compensation. No board member shall receive compensation for any service he or she may render to the organization. All officers and members of the organization shall be prudent in their spending practices to ensure that all expenditures are related to the purpose and objectives of the booster club and shall be reimbursed for actual expenses if expense relates to the booster club.

ARTICLE VIII- Duties of Officers

Section 1. President. The president shall preside at all regular and special meetings and board meetings. The president shall perform all the duties of the office. The president, with two other officers, shall appoint all committees and committee chairpersons, and shall be an ex-officio member of all the committees with board approval. The president shall also sign contracts, checks, and disbursements, subject to the approval or ratification of the Executive Board.

Section 2. Vice President/s. The vice president/s shall, in the absence or disability of the president, perform the duties, exercise the powers of the president and shall perform other such duties as the Executive Board may prescribe.

Section 3. Secretary. The secretary shall keep record of all regular and special meetings and all Executive Board meetings. It shall also be the duty of the secretary to maintain a procedure book, which is a record of the activities of the Lady Lions Softball Booster Club, compiled into a permanent record. It shall also be the duty of the secretary to conduct the correspondence of the Lady Lions Softball Booster Club, keep a list of the membership's current addresses, and send out all notices. A written report will be submitted at each meeting.

Section 4. Treasurer. The treasurer shall receive all monies due to the Lady Lions Softball Booster Club and deposit them into the bank account. The treasurer shall disburse the funds to the Lady Lions Softball Booster Club only for purposes approved by the membership present. The president or the treasurer shall sign all checks. The treasurer shall present a written statement of account at all regular meetings and at other times when requested to do so by the president, and shall make a full report at the last meeting of the year. The account of the treasurer may be audited by a committee approved by the Executive Board.

ARTICLE IX- Executive Board

Section 1. Purpose. The purpose the Executive Board is to be able to create standing committees (if needed), approve plans of work of the committees, to approve all expenditures in excess of \$100.00 and to prepare and submit any activities and fundraisers to the general membership. It shall also be the duty of the board to prepare a yearly budget.

Section 2. Executive Board. The Executive Board shall consist of the elected officers, the head softball coaches and past president.

Section 3. Duties. The duties of the Executive Board shall be to transact business in the interval between booster club meetings.

Section 4. Quorum. The majority of the Executive Board constitutes a quorum (see Article IX Section 3).

Section 5. Meetings. Meetings of the Executive Board shall be held as needed.

Section 6. Background Checks. Any member of the board who handles finances or has direct access to finances or bank account(s) will be subject to a background check.

ARTICLE X- Advisory Board

Advisory Board. The Advisory Board is an extension of the Executive Board and shall consist of the Executive Board, all Grade Representatives as well as the committee members such as Fundraising, Hospitality, Communications and Concessions.

ARTICLE XI- Vacancies

If any office becomes vacant by reason of death, resignation, retirement, disqualification, or otherwise, the membership shall elect a replacement except in the case of the office of the president, which is filled by an elected vice-president. An election will then be held to replace the vice president. By majority vote of the Executive Board, Officers can be removed from their position, at any time during the season, if not fulfilling duties and responsibilities. Interim positions may be filled with an Executive Board vote and position may not exceed 3 months without booster club vote.

ARTICLE XII- Meetings

Section 1. Regular Meetings. Regular meetings of the Lady Lions Softball Booster Club may be held the 2nd Wednesday of every month during the school year, unless otherwise provided by the Executive Board, seven days' notice having been given. The principal place for holding meetings and conducting business shall be determined by the incumbent president and shall be made known seven days in advance of any monthly meetings.

Section 2. Special Meetings. Special meetings may be called by the Executive Board, one days' notice having been given.

Section 3. Quorum. A quorum shall consist of not less than one half of the Executive Board and those members in attendance for the transaction of business in any meetings or the Lady Lions Softball Booster Club.

ARTICLE XIII- Fundraisers

The Lady Lions Softball Booster Club Executive board must approve all fundraisers not sponsored by the school. A booster officer must be present at end of event to collect monies. Fundraiser expenses must be approved and paid for by Lady Lions Softball Booster Club account. All proceeds must be deposited into the booster general bank account. Bank fees resulting from any transaction will be paid by the offending party. Under such circumstances, from the date of the incident the Executive Board may require cash or money order forms of payment.

ARTICLE XIV- Standing and Special Committees

Section 1. Standing Committees. The Executive Board may create such standing committees, as it may deem necessary to promote the objectives and carry on the work of the Lady Lions Softball Booster Club. The term of each chairperson shall be

one year and until the election and qualification of his or her successor or the committee's business is complete.

Section 2. Chairperson. The chairperson for each standing committee shall present a plan of work to the Executive Board for approval. No committee work shall be undertaken without the consent of the Executive Board.

Section 3. Power. The power to form special committees and appoint members to them rests with the Executive Board.

Section 4. Ex-officio Members. The president and the head softball coaches shall be ex-officio members of all committees.

ARTICLE XV- Relationship with the Athletic Department and School Administration

The Lady Lions Softball Booster Club shall operate in full support of the school administration, athletic department, and head softball coaches. At no time should the Lady Lions Softball Booster Club make recommendations or become directly involved in the day-to-day operations of the softball programs. The Lady Lions Softball Booster Club serves only to support the Moore High School softball programs, and has no say or direction of policy established by the head softball coaches, assistant coaches, athletic department, or school administration. Any dealings with the Moore High School softball programs and the student athletes involved, will be handled by the head softball coaches, Moore High athletic department, and school administration. This includes all activities that may be planned after the school year.

The Lady Lions Softball Booster Club sole purpose is to improve the capabilities of the Moore High School softball programs and the student-athletes involved in it. The aim of the Lady Lions Softball Booster Club is to strive to always keep this in mind in all activities that they may undertake.

ARTICLE XVI- Review of By-Laws

The by-laws must be reviewed by the current Executive Board at the end of every school year in order to suggest revisions as deemed best for the Booster Club. After the suggested revisions have been made and agreed upon, by the majority of the Executive Board. These by-laws will become effective for the following school year upon an affirmative vote from two-thirds of the members of the Booster Club Executive Board.


Revised this 7th day of January, 2018.

Adopted this 9th day of January, 2018.


Attest:



President: Steven Max



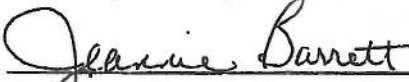
Vice President: Brandon Whitehouse



Vice President: Deanna Geissler



Secretary: Christy Lutz



Treasurer: Jeannie Barrett (Interim)



Fastpitch Head Coach: Stephanie Riley



Slowpitch Head Coach: Jerry Bates